



**APPLICATION FOR MECHANICAL PERMIT**  
**CITY OF MOUNT CLEMENS COMMUNITY DEVELOPMENT DEPARTMENT**  
**ONE CROCKER BOULEVARD, MOUNT CLEMENS MI 48043**  
Office: (586) 469-6800 EXT 903; Inspections: inspections@mountclemens.gov  
Email: bbaisden@mountclemens.gov



Permit No. \_\_\_\_\_

AUTHORITY: COMPLETION: PENALTY:	P.A. 230 OF 1972, AS AMENDED MANDATORY TO OBTAIN PERMIT PERMIT WILL NOT BE ISSUED	THE DEPARTMENT WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP, OR POLITICAL BELIEFS
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**I. PROJECT INFORMATION**

Name of Owner/Agent		Address		
City MOUNT CLEMENS	Zip Code 48043	Lot #	Property #	Parcel # 05-11-
Has building permit been obtained for this project? ___ YES    ___ NO    ___ NOT REQUIRED				

**II. APPLICANT INFORMATION (Homeowner must fill out Section V. If they are the applicant)**

Company Name of Affiliated Existing Licensee (if applicable)		Licensee or Homeowner Name		
Indicate who the applicant is: ___ Contractor    ___ Homeowner	Address	City	State	Zip Code
Email		Telephone Number	Cell Phone	
Contractor License #	Expiration Date	Workers Comp Insurance Carrier	MESC Employer #	

**III. PROJECT USE**    \_\_\_ Single Family    \_\_\_ Multi-family    \_\_\_ Commercial    \_\_\_ Industrial

___ New ___ Alteration	___ LP Tank Home ___ Special Inspection	___ Pre-Manufactured ___ Manufactured Home	___ State Owned ___ School
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**IV. APPLICANT SIGNATURE**

Section 23a of the state construction code act of 1972, 1972 PA230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

Signature	Print Name	Date
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**V. HOMEOWNER AFFIDAVIT & SIGNATURE**

I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home in which I am living or about to occupy**. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been **inspected and approved**. I will cooperate with the City of Mount Clemens Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Homeowner Signature	Print Name	Date
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**GENERAL:** Mechanical work shall not begin until the application for permit has been filed with and approved by the City of Mount Clemens Community Development Department. All installations shall be conformance with the State Mechanical Code. No work shall be concealed until it has been inspected. **PERMIT FEES ARE DOUBLE IF WORK HAS STARTED WITHOUT A PERMIT**

**EXPIRATION OF PERMIT:** A permit is valid for an initial 6 months unless otherwise stated. To extend a permit contact the Community Development Department **BEFORE** the expiration date. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

VI. FEE SCHEDULE – Enter the number of items being installed multiply by the unit price for total fee – MINIMUM FEE IS \$ 85.00							
ITEM DESCRIPTION	FEE	# OF ITEMS	TOTAL	ITEM DESCRIPTION	FEE	# OF ITEMS	TOTAL
Contractor Registration	\$15			Gas Piping (each opening)	\$10		
Application Fee	\$ 35	1	\$35	Generator	\$45		
Air Conditioning, Heat Pumps, & Refrigeration – 0 to 5 Tons (e.g., condensing unit)	\$ 50			Heating Equipment – Up to 100,000 BTU (e.g., furnace (new & reconnect), boiler, unit heater, water heater (non-residential), swimming pool boiler/heater, make-up air units, air handlers, infrared units, geothermal, and other)	\$40		
Air Conditioning, Heat Pumps, & Refrigeration – Over 5 Tons (e.g., condensing unit)	\$55			Heating Equipment – Over 100,000 BTU (e.g., furnace (new & reconnect), boiler, unit heater, water heater (non-residential), swimming pool boiler/heater, make-up air units, air handlers, infrared units, geothermal, and other)	\$50		
Carbon Dioxide System Tanks	\$50			Humidifier	\$15		
Chiller	\$80			Incinerator	\$15		
Cooling Tower	\$50			Mobile Home Hook Up	\$25		
Chimneys (Factory Built – Class A)	\$ 30			Piping – Process/Hydronic	\$50		
Commercial Kitchen Hood (Ventilation System)	\$150			Piping - Other	\$50		
Crematories	\$30			Prefabricated Fireplace (gas)	\$50		
Ductwork (Residential) – New (per unit for multi-family)	\$40			Radiant Heat	\$40		
Ductwork (Residential) – Addition/Alteration	\$25			Rooftop Units with Heat & A/C	\$90		
Ductwork (Non-Residential) – Up to 200 feet	\$50			Solar Equipment – Residential (each panel – includes piping)	\$20		
Ductwork (Non-Residential) – Each additional 200 feet	\$25			Solar Equipment – Non-Residential (each panel – includes piping)	\$25		
Electronic Air Cleaner	\$15			Solid Fuel Equipment (e.g., woodstoves, fireplace stoves, etc.)	\$50		
Energy Recovery Ventilator	\$90			Storage Tanks (e.g., air, oil, and compressed gasses)	\$40		
Exhaust Fans – Less than 1,500 CFM (each) (e.g., bathroom, dryer, kitchen, carbon filter)	\$30			Water Heater – Storage	\$20		
Exhaust Fans –1,500 CFM or more (each)	\$40			Water Heater – Tankless	\$45		
Fire Suppression/Protection System (based on # of heads) – 1-100 Heads	\$2			V.A.V. Boxes	\$15		
Fire Suppression/Protection System (based on # of heads) – 100+ Heads	\$1			Final Inspection	\$50	1	\$50
Fire Suppression/Protection Systems – Commercial Kitchen Hood System	\$100			Reinspection	\$50		
Flue Liner	\$15			Special Inspection	\$50		
Gas Logs	\$15						

**TOTAL FEES: \$**

The City accepts cash, checks, and credit cards. Make checks payable to the City of Mount Clemens.