

PERMIT REQUEST

Contractors requesting to do tree work in the public way must be approved by the Public Services Director before any work commences under the provisions of Ordinance 35.102 – Section 2 as follows:

35.102 - Sec. 2. APPLICATION FOR PERMIT

Application for any permit required by the provisions of this Ordinance shall be made in the form and manner prescribed by the City Clerk. No permit shall be granted until it has been approved by the Public Services Director, and shall be accompanied by such fee as prescribed by resolution of the City Commission.

Such permit shall require reasonable prior notice to the City before any work is commenced thereunder and any removal of trees, branches and/or limbs shall also require removal of all roots and debris. *No work for which a permit is required under this ordinance shall be done by anyone other than a licensed contractor and no permit shall be granted until a bond or policy of insurance has been filed with the Public Services Director in such amount and with such sureties as the City deems acceptable.*

Please note the type of work you desire to conduct in reference to the public way. List the type of plantings, landscaping, or alternations to be carried out. Mention all aspects of your project.

A drawing or sketch of the project needs to accompany this permit application and can be done on the backside of this pamphlet in the space provided.

Inspection is required of all work done. It is anticipated that your project will be done within **ten (10)** days of the scheduled completion date.

DATE: _____

CONTRACTOR NAME: _____

ADDRESS: _____

PHONE #: _____

WORK LOCATION/ADDRESS: _____

PROPERTY OWNER NAME: _____

PROPERTY OWNER PHONE: _____

APPROVED: _____ DATE: _____

PROJECTED DATE OF COMPLETION: _____

I PLAN TO: _____

Sketch or sight a plan of the work to be conducted. Include any comments to clarify what you intend to do. If more space is required, please attach an additional page to your request.

Mail information to:
City of Mount Clemens
Street Department
95 Eldredge
Mount Clemens, MI 48043

Draw diagram here

