



APPLICATION FOR ZONING & SIGN PERMIT
CITY OF MOUNT CLEMENS COMMUNITY DEVELOPMENT DEPARTMENT
ONE CROCKER BOULEVARD, MOUNT CLEMENS MI 48043
 Office: (586) 469-6800 EXT 903; Inspection Hotline: (586) 469-6800 EXT 915
 Email: bbaisden@mountclemens.gov



Permit No. _____

I. PROJECT INFORMATION				
Name of Owner/Agent		Address		Telephone Number
City MOUNT CLEMENS	Zip Code 48043	Lot #	Property #	Parcel # 05-11-
II. APPLICANT INFORMATION (Homeowner must fill out Section III. If they are the applicant)				
Company Name of Affiliated Existing Licensee (if applicable)			Licensee or Homeowner Name	
Indicate who the applicant is: ___ Contractor ___ Homeowner	Address	City	State	Zip Code
Email		Telephone Number	Cell Phone	
Contractor License #	Expiration Date	Workers Comp Insurance Carrier	MESO Employer #	
III. APPLICANT SIGNATURE				
I hereby certify the work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy . All work shall be installed in accordance with the Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved . I will cooperate with the City of Mount Clemens Building Official and assume the responsibility to arrange for necessary inspections.				
Applicant Signature		Print Name	Date	
IV. FENCE DETAILS				
TYPE OF FENCE: ___ Chain link ___ Privacy ___ Picket ___ Other _____		MATERIAL: ___ Metal ___ Wood ___ Vinyl ___ Other _____		TYPE OF LOT: ___ Corner lot ___ Interior lot ___ Commercial lot
CONDITION: ___ New ___ Replacement ___ Repair ___ Addition		TOTAL LINEAR FEET OF FENCE: _____ feet		HEIGHT OF FENCE: _____ feet
V. SIGNAGE DETAILS				
LIGHTING ___ YES ___ NO *If yes, an electrical permit may be required				
SQUARE FOOTAGE:				
Proposed Sign Square Footage _____			Total Square Footage of All Current Signs _____	
Linear Square Footage of Site Location _____			Square Footage of Floor Area _____	
VI. VALIDATION – FOR DEPARTMENT USE ONLY				
Approval Signature		Title	Date	

FEE SCHEDULE – Select all items to be included in permit. Enter sum of items in TOTAL FEES.

ITEM DESCRIPTION	PERMIT FEE	BOND	TOTAL	ITEM DESCRIPTION	PERMIT FEE	BOND	TOTAL
Contractor Registration	\$30			Mobile Home Set-Up	\$100	\$100	
Cell Tower or Antennae Colocation	\$750			Shed	\$75	\$100	
Drive Approach – Residential (includes curb cut)	\$175	\$200		Sidewalks	\$50	\$100	
Drive Approach – Commercial (includes curb cut)	\$500	\$500		Street Opening/Work in Right-Of-Way	\$250	\$750	
Driveway/Patio (including gravel)	\$75	\$100		Directional Sign (per sign)	\$175	\$200	
Fence – Residential	\$75	\$100		Monument/Pole/Pylon Sign (per sign)	\$175	\$200	
Fence – Commercial	\$150	\$500		Wall/Awning/Marquee Sign (per sign)	\$175	\$200	
<p>The City accepts cash, checks, and credit cards. Make checks payable to the City of Mount Clemens.</p>				<p>TOTAL FEES: \$</p>			